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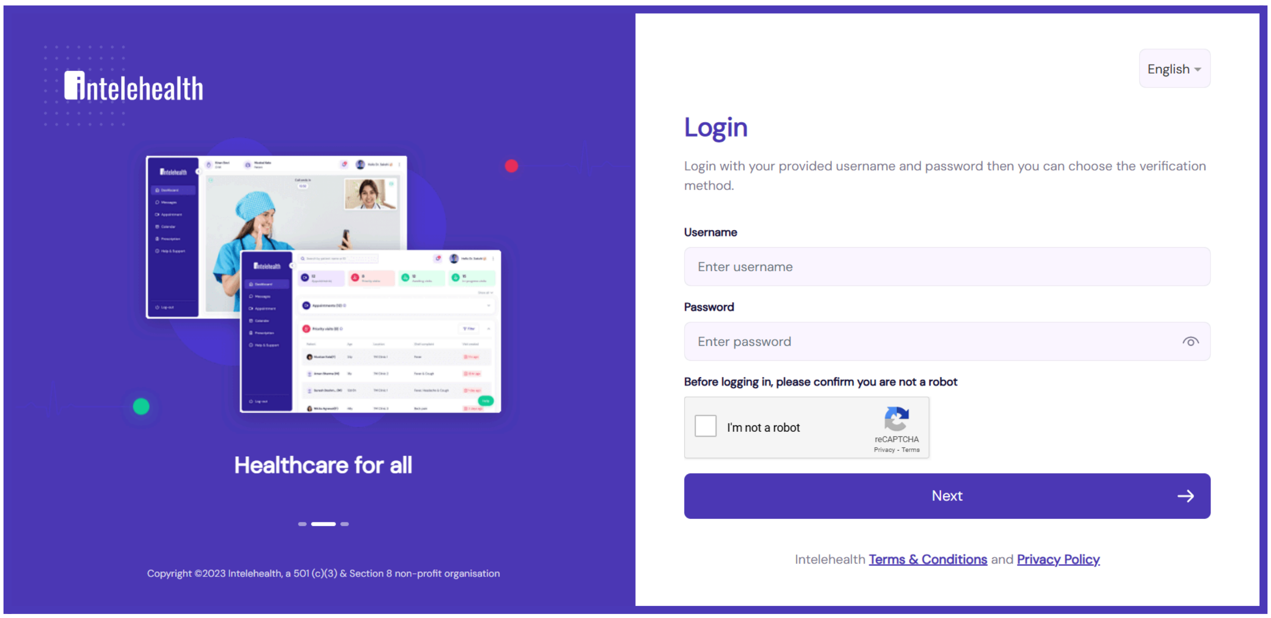
Intelehealth Doctor’s Panel User Manual



Welcome to the Intelehealth Web Application User Manual. This manual serves as a comprehensive guide to navigating and utilizing the new features and interface of the Intelehealth platform. Designed for healthcare professionals and administrators, the Intelehealth platform streamlines telemedicine services by providing intuitive tools for managing appointments, patient visits, and communication.

The user interface (UI) introduces a modern design that enhances usability, improves efficiency, and delivers a seamless user experience. This manual provides step-by-step instructions and detailed explanations of the platform's features, ensuring users can fully leverage the system's capabilities.

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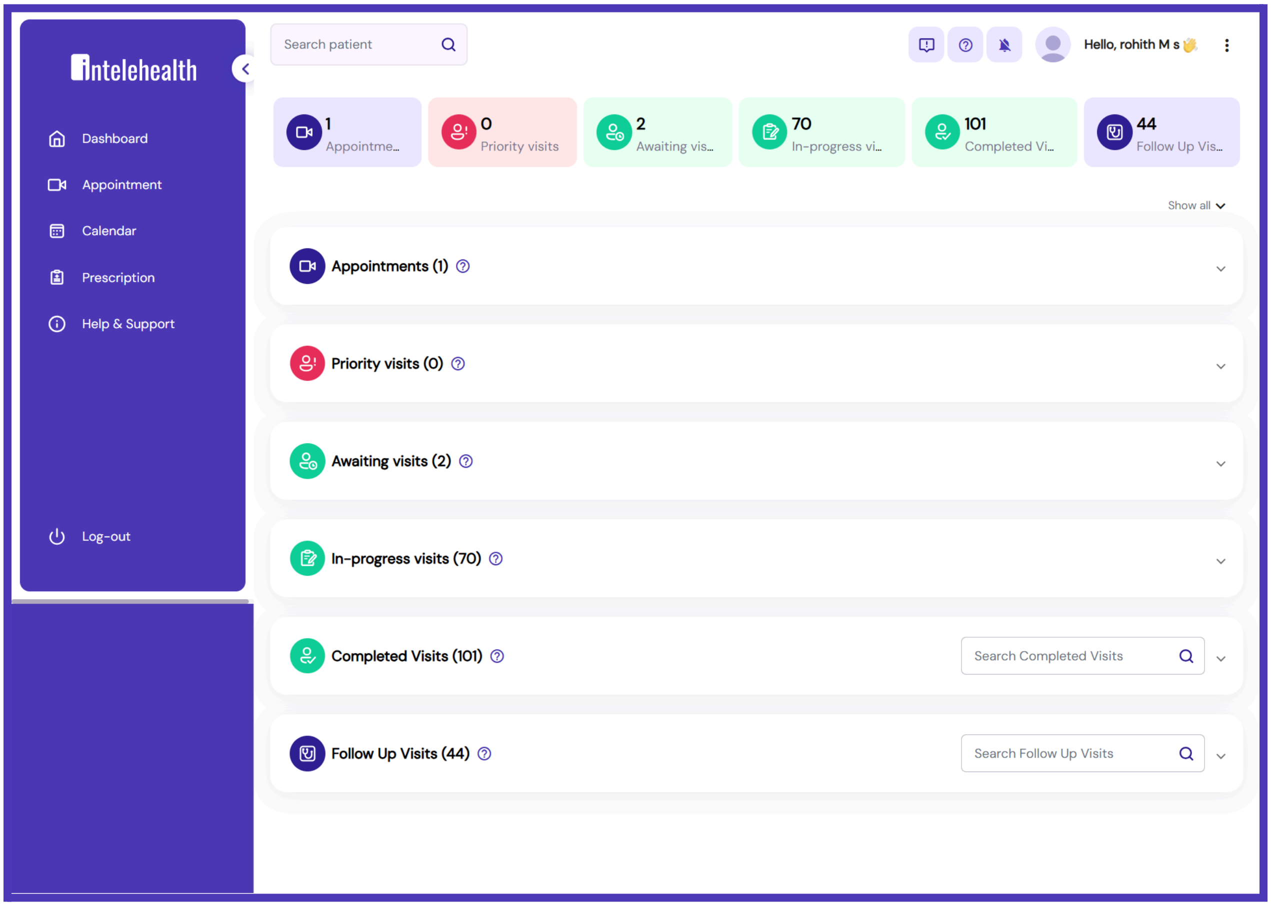
1.0 Overview of Doctor's Panel Home Screen



The Doctor's Panel Home Screen serves as the central hub for accessing all functionalities available to doctors on the Intelehealth platform. It is designed for ease of navigation and quick access to essential tools, ensuring a streamlined workflow for patient care and management.

Key Features of the Home Screen

1. Sidebar Navigation Menu

Located on the left side of the screen, the sidebar provides quick access to the primary modules:

a) Dashboard: The central interface displaying an overview of appointments and patient visits.

b) Appointment: Manage and schedule appointments with patients.

c) Calendar: View and organize the doctor's schedule.

d) Prescription: Create and manage prescriptions for patients.

e) Help & Support: Access support for troubleshooting and assistance.

f) Log-out: Safely exit the system after completing tasks.

2. Search Patient

At the top of the screen, a Search Patient bar enables doctors to quickly locate specific patient records by entering the patient's name or ID.

3. Summary Tiles

Below the search bar, summary tiles provide a quick snapshot of key metrics, including:

a) Appointments: Displays the total number of scheduled appointments.

b) Priority Visits: Shows the number of high-priority visits requiring immediate attention.

c) Awaiting Visits: Indicates the number of visits awaiting review or approval.

d) In-progress Visits: Tracks ongoing patient visits.

e) Completed Visits: Highlights the total number of visits completed successfully.

f) Follow-up Visits: Displays the number of scheduled follow-up visits.

4. Visit Categories

Below the summary tiles, visit categories are listed for detailed tracking:

a) Appointments: A breakdown of scheduled appointments.

b) Priority Visits: Visits requiring immediate attention.

c) Awaiting Visits: Visits awaiting action.

d) In-progress Visits: Current active visits.

e) Completed Visits: Records of finished visits.

f) Follow-up Visits: Scheduled follow-ups for continued patient care. Each category has an expand/collapse option for viewing further details.

5. Search and Manage Visits

Search bars within categories like Completed Visits and Follow-up Visits allow doctors to locate specific records easily. Each category supports detailed filtering to refine the displayed results.

6. Header Icons

In the top-right corner of the screen:

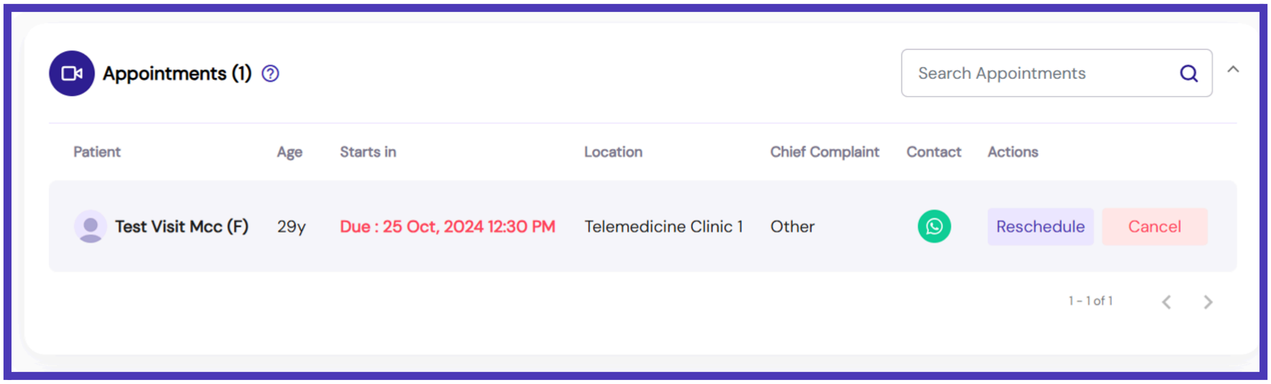
a) Chat Icon: Facilitates real-time communication with other healthcare staff or administrators.

b) Notification Icon: Displays important alerts and updates.

c) Help Icon: Provides access to the Help & Support module for resolving queries.

d) Profile Section: Displays the doctor's name and role, along with options to update personal details.

1.1 Appointment Management



The Appointment Management section within the Doctor's Panel is designed to help healthcare professionals efficiently manage patient appointments. It provides a clear overview of scheduled appointments and actionable options to modify or address patient needs.

1. Header Section

The Appointments header displays the total count of scheduled appointments in parentheses.

A Search Appointments bar allows users to quickly locate specific appointments by entering keywords such as patient names or IDs.

2. Appointment Table

Displays detailed information about scheduled appointments in a structured format. The columns include:

a) Patient: Displays the patient's name, gender, and age.

b) Age: Indicates the age of the patient.

c) Starts In: Shows the date and time of the appointment. If an appointment is due, it is highlighted in red to indicate urgency.

d) Location: Specifies the clinic or telemedicine center where the appointment is scheduled.

e) Chief Complaint: Provides a brief description of the patient’s primary issue or reason for the visit.

f) Contact: A WhatsApp icon allows direct communication with the patient for follow-ups or additional details.

g) Actions: Offers buttons for managing the appointment:

h) Reschedule: Allows the doctor to modify the appointment timing.

i) Cancel: Enables the doctor to cancel the appointment if needed.

3. Pagination Controls

Located at the bottom of the table, the pagination controls help navigate between pages if there are multiple appointments.

4. Rescheduling an Appointment

Click the Reschedule button in the Actions column. A new window or interface will allow you to select an alternate date and time for the appointment. Confirm the changes to update the appointment details.

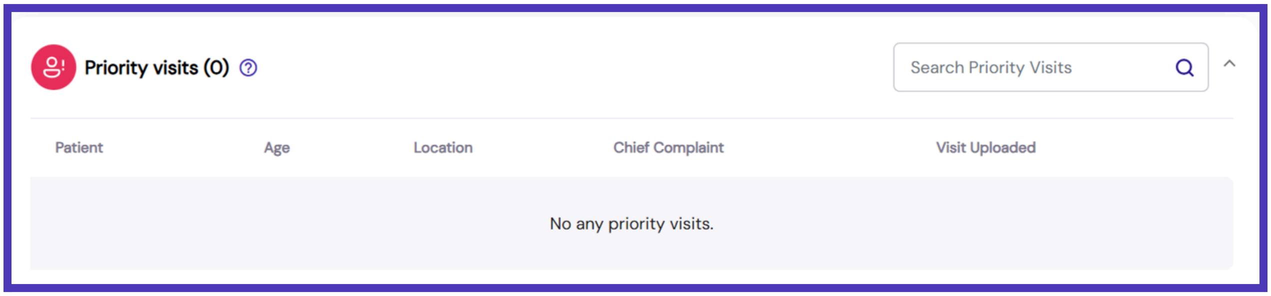
5. Canceling an Appointment

Click the Cancel button in the Actions column. Provide a reason for cancellation if prompted (optional). Confirm the action to notify the patient and remove the appointment from the list.

6. Communicating with Patients

Click the WhatsApp Icon in the Contact column to initiate a direct chat with the patient. This can be used to send reminders, updates, or address patient concerns.

1.2 Priority Visits



The Priority Visits section is a critical feature within the Doctor's Panel that highlights visits marked as high-priority. This feature helps doctors efficiently identify and address patient cases that require immediate attention.

1. Header Section

The Priority Visits header displays the total number of high-priority visits in parentheses. A Search Priority Visits bar allows users to locate specific visits by entering keywords such as patient names or IDs.

2. Visit Details Table

This table provides a structured view of priority visits, including the following columns:

a) Patient: The name of the patient along with their gender.

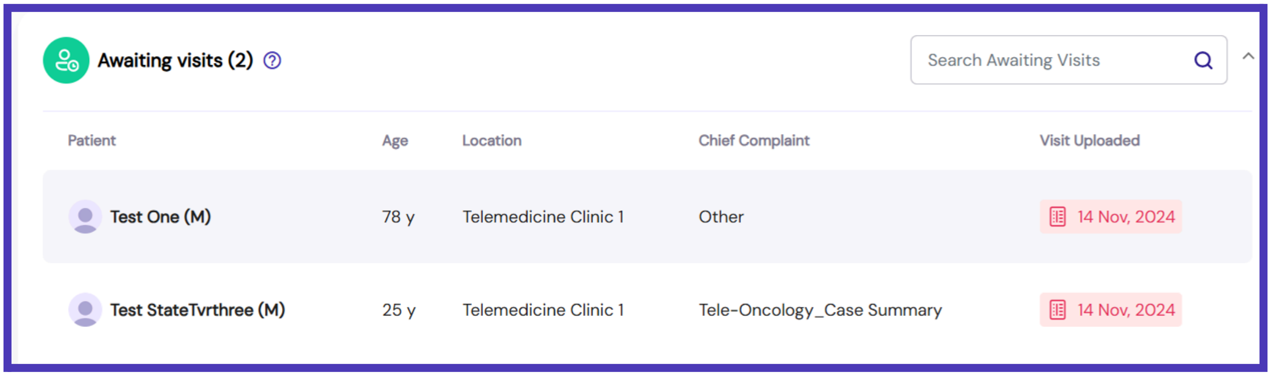
b) Age: The age of the patient.

c) Location: The clinic or telemedicine center where the visit is scheduled.

d) Chief Complaint: A brief description of the patient’s primary health issue.

e) Visit Uploaded: Indicates whether the visit details have been uploaded to the system.

1.3 Awaiting Visits



The Awaiting Visits section provides a comprehensive list of patient visits that require the doctor's review or further action. This feature enables doctors to track and manage pending cases effectively, ensuring timely follow-ups and care.

1. Header Section

The Awaiting Visits header displays the total number of pending visits in parentheses. A Search Awaiting Visits bar is available for quickly locating specific visits by entering patient details or keywords.

2. Visit Details Table

The table contains detailed information about visits awaiting action:

a) Patient: Displays the patient's name, gender, and age.

b) Age: Indicates the patient's age.

c) Location: Specifies the clinic or telemedicine center associated with the visit.

d) Chief Complaint: Provides a brief description of the patient's primary concern or reason for the visit.

e) Visit Uploaded: Shows the date when the visit details were uploaded, highlighted in red for visibility.

1.4 In-progress Visits

In-progress visits (70)

Search In-progress Visits

Patient	Age	Location	Chief Complaint	Prescription Started
Test Server (M)	94 y	Telemedicine Clinic 1	Other	15 Nov, 2024
Two ChiefComplaints (M)	95 y	Telemedicine Clinic 1	Abdominal Pain,Other	15 Nov, 2024
Test Two (M)	80 y	Telemedicine Clinic 1	Other	14 Nov, 2024
Mitali Pareek (F)	0 y	Telemedicine Clinic 2	Abdominal Pain	12 Nov, 2024
Patient One (O)	5 y	Telemedicine Clinic 3	Diarrhea	07 Nov, 2024

The In-progress Visits section provides an overview of all ongoing patient consultations. It helps doctors keep track of active cases and ensure smooth transitions during the consultation process.

1. Header Section

The In-progress Visits header displays the total count of ongoing visits in parentheses. A Search In-progress Visits bar allows users to locate specific ongoing cases by entering keywords such as patient names or IDs.

2. Visit Details Table

This table provides detailed information about all in-progress visits:

a) Patient: Displays the patient's name, gender, and age.

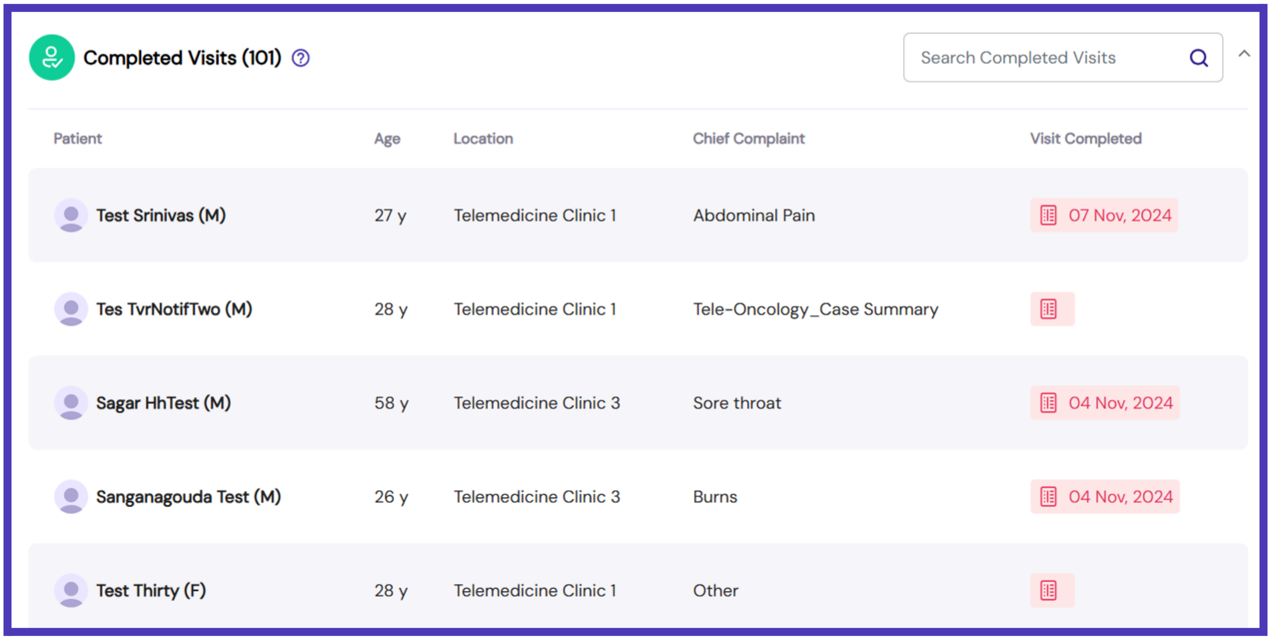
b) Age: Indicates the patient’s age.

c) Location: Specifies the clinic or telemedicine center associated with the visit.

d) Chief Complaint: Provides a brief description of the patient's primary concern or health issue.

e) Prescription Started: Shows the date when the prescription process for the visit was initiated, highlighted for visibility.

1.5 Completed Visits



The Completed Visits section allows doctors to review and track all consultations that have been successfully concluded. This feature helps in maintaining a detailed history of patient interactions and ensures continuity of care.

1. Header Section

The Completed Visits header displays the total count of finished visits in parentheses. A Search Completed Visits bar enables users to search for specific cases by entering keywords, such as patient names or IDs.

2. Visit Details Table

This table provides comprehensive information about all completed consultations:

a) Patient: Displays the patient's name, gender, and age.

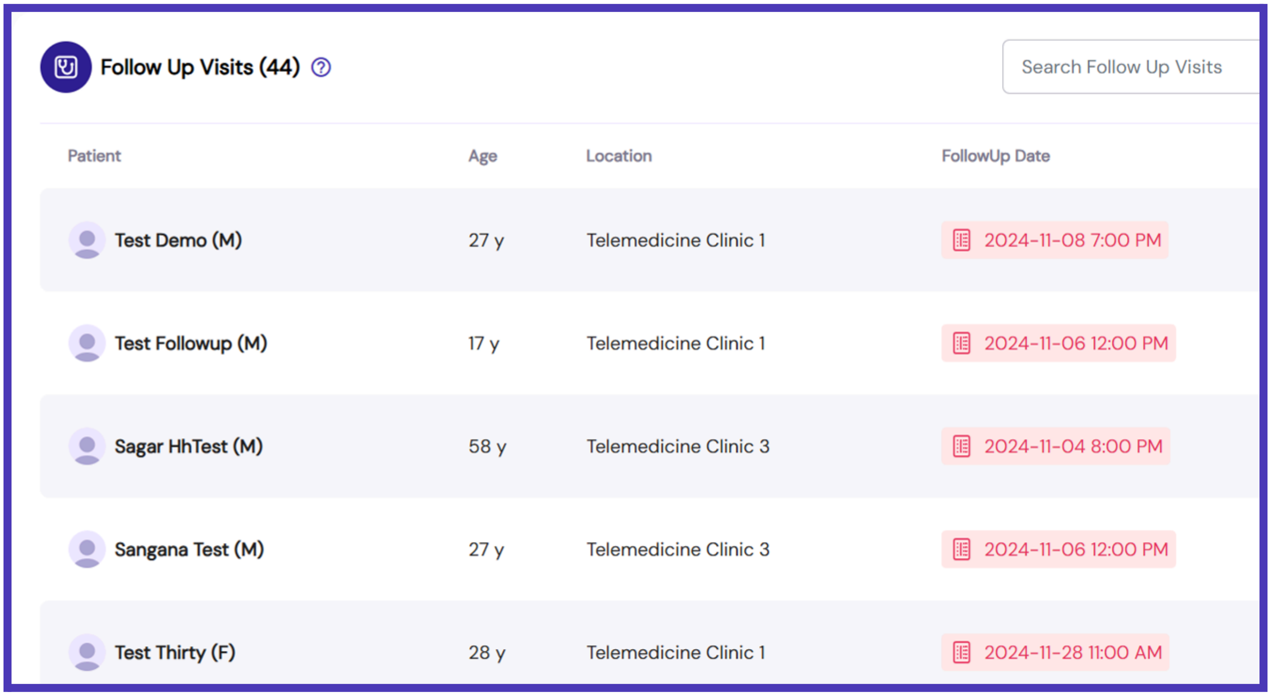
b) Age: Indicates the patient's age.

c) Location: Specifies the clinic or telemedicine center where the consultation occurred.

d) Chief Complaint: Highlights the primary health concern of the patient.

e) Visit Completed: Shows the date when the consultation was finalized.

1.6 Follow-up Visits



The Follow-Up Visits section enables doctors to keep track of scheduled follow-up consultations for patients. This feature ensures continuity of care by organizing and highlighting upcoming visits.

1. Header Section

The Follow-Up Visits header displays the total number of scheduled follow-up consultations in parentheses. A Search Follow-Up Visits bar allows users to find specific follow-up cases by entering keywords such as patient names, clinic names, or follow-up dates.

2. Follow-Up Visits Table

This table provides details of all follow-up visits, including:

a) Patient: The name, gender, and age of the patient scheduled for a follow-up.

b) Age: The patient’s age.

c) Location: The clinic or telemedicine center where the follow-up visit is scheduled.

d) Follow-Up Date: The date and time for the scheduled follow-up consultation.

1.7 Search Functionality

The Search Functionality in the Intelehealth Web App allows doctors and system users to quickly locate information, patients, or records across various modules such as appointments, visits, follow-ups, and more. This feature improves efficiency by enabling users to find relevant data with ease.

Where Search is Available

Search functionality is integrated throughout the web app in key sections, including:

a) Dashboard: Search patients directly using their name or ID.

b) Appointments: Locate specific appointments using patient names or other identifiers.

c) Priority Visits: Search for patients marked under priority visits.

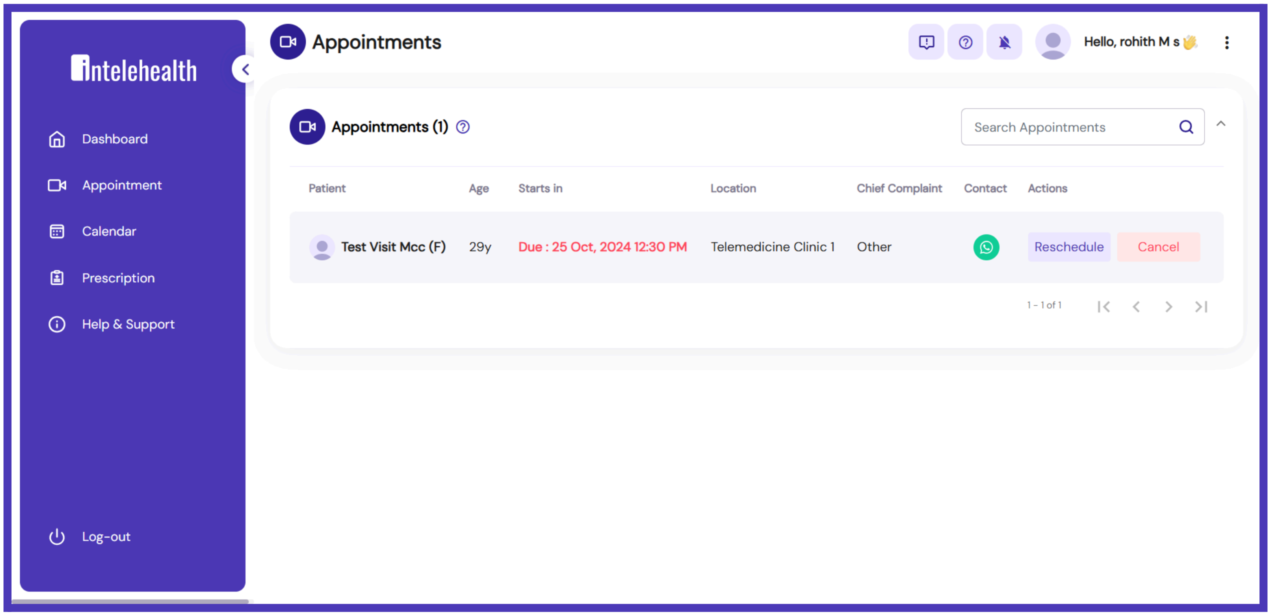
d) Awaiting Visits: Quickly find patients waiting for their consultation.

e) In-Progress Visits: Search active cases currently under consultation.

f) Completed Visits: Access previously completed visits.

g) Follow-Up Visits: Find and review follow-up visit schedules.

2.0 Appointment Module



The Appointment Module in the Intelehealth web application provides a streamlined interface for doctors to view, manage, and take actions on scheduled patient appointments. This module ensures efficient handling of appointments and allows doctors to maintain an organized workflow.

Features of the Appointment Module

1. Appointment Overview

Displays a list of all scheduled appointments. Key details for each appointment include:

a) Patient Name and Gender
b) Age
c) Start Time (Due date and time for the appointment)
d) Location (Telemedicine clinic or other specified location)
e) Chief Complaint (Reason for the visit)
f) Actions available for each appointment.

2. Search Appointments

A Search Appointments bar is located in the top-right corner of the module. Users can search for appointments using:

a) Patient Name
b) Patient ID
c) Appointment Date

The system dynamically filters the results as the user types.

3. Actions Available

a) Contact Patient via WhatsApp:

Clicking the WhatsApp icon initiates a direct WhatsApp chat with the patient for quick communication.

b) Reschedule Appointment:

Select the Reschedule button to modify the date and time of an appointment. Opens a dialog box to select a new schedule.

c) Cancel Appointment:

Clicking the Cancel button removes the appointment from the list. A confirmation prompt ensures accidental deletions are avoided.

d) Pagination

The module supports pagination to manage a large number of appointments. Users can navigate through the list using the controls at the bottom of the module.

2.1 Viewing Appointments

The Viewing Appointments feature provides doctors with an organized view of all their scheduled appointments. This section ensures easy navigation and retrieval of appointment-related information.

How to View Appointments

Navigate to the Appointment Module:

From the sidebar menu, click on Appointment to access the module.

Overview:

The appointment list displays essential details, including:

a) Patient Name and Gender
b) Age
c) Start Time (Due date and time of the appointment)
d) Location (e.g., Telemedicine Clinic)
e) Chief Complaint (Reason for visit)

Search for Appointments:

Use the Search Appointments bar at the top right to find specific appointments. Search by:

a) Patient Name
b) Patient ID
c) Date of the appointment

Appointment Status:

Each appointment is categorized and color-coded to indicate urgency or status (e.g., overdue).

2.2 Scheduling Appointments

The Scheduling Appointments feature allows doctors or administrators to add new appointments into the system effortlessly.

How to Schedule an Appointment

1. Access the Scheduling Interface:

Click on the Appointment module from the sidebar menu.

2. Click the "Add Appointment" Button:

A form or dialog box appears, prompting details for a new appointment.

3. Enter Appointment Details:

a) Patient Name
b) Age and Gender
c) Location (e.g., Telemedicine Clinic 1)
d) Chief Complaint
e) Appointment Date and Time

4. Save the Appointment:

Click Save to add the appointment to the schedule.

2.3 Managing Appointments

The Managing Appointments feature provides tools to modify, update, or cancel scheduled appointments based on requirements.

Key Management Actions

1. Rescheduling Appointments:

Click the Reschedule button next to an appointment.
Select a new date and time from the calendar.
Confirm the changes to update the schedule.

2. Canceling Appointments:

Select the Cancel button for appointments that need to be removed.
A confirmation prompt will appear to avoid accidental cancellations.

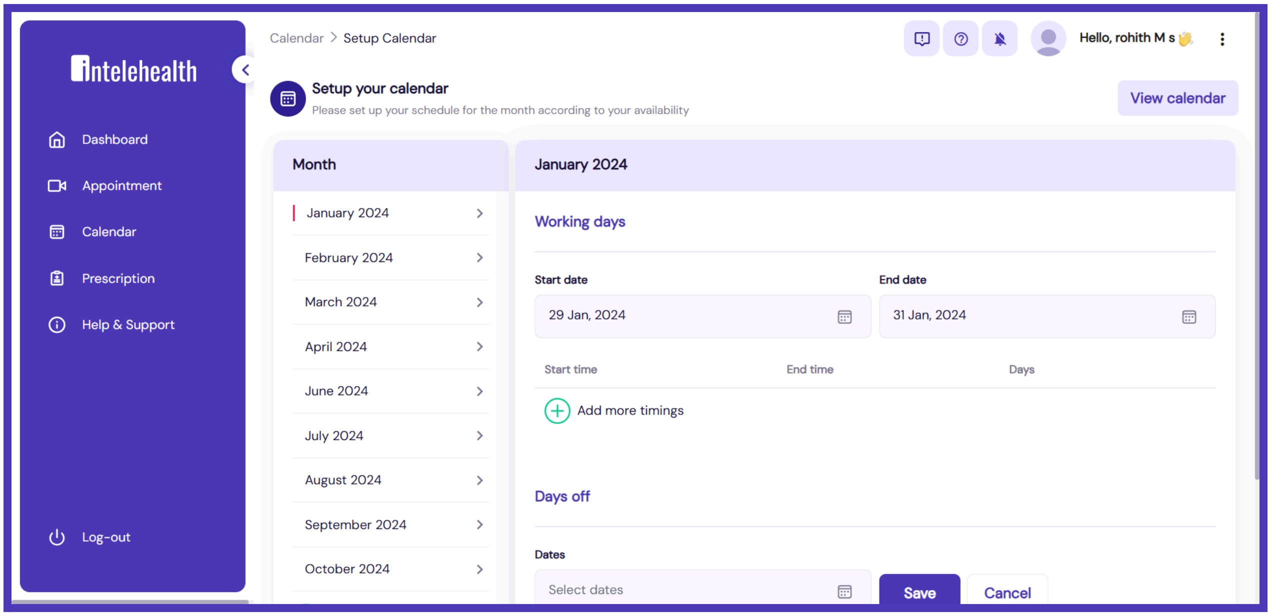
3. Contacting Patients:

Use the WhatsApp icon to directly communicate with patients for follow-ups or updates.

4. Pagination Controls:

Navigate through multiple appointment pages using the pagination options at the bottom.

3.0 Calendar Module



The Calendar Module enables doctors to manage their availability by setting up working days, times, and days off. This feature helps optimize scheduling and ensures smooth patient appointment management.

Key Features

1. Monthly Overview:

The left panel displays a list of months, allowing you to set up your availability for each month individually.

2. Working Days:

Define your availability for consultations by specifying start and end dates within the month. Add working hours for each selected day by setting start and end times. Use the “Add more timings” option to include additional time slots.

3. Days Off:

Select specific dates to mark as days off. These dates will be excluded from your availability. Ensure days off are accurately marked to avoid conflicts with scheduled appointments.

4. Save and View:

After configuring working days and days off, click the Save button to apply changes. Use the View Calendar button in the top-right corner to check the updated schedule for the month.

3.1 Navigating the Calendar

The Calendar Navigation feature provides an intuitive way to view and manage monthly schedules efficiently.

Key Features

1. Monthly Selector:

A list of months is displayed on the left-hand side, enabling quick access to any month of the year. Select a specific month to view or modify the schedule.

2. Current Month Details:

Upon selecting a month, the working days, timings, and days off for that month are displayed on the right-hand side. The details are presented in an organized format for easy editing and review.

3. View Calendar Button:

Located in the top-right corner, this button allows users to see the complete schedule for the selected month.

3.2 Managing Schedules

The Schedule Management feature allows doctors to customize their availability by defining working days, time slots, and days off.

Key Features

1. Define Working Days:

Set a range of dates (start and end) to indicate when you are available for consultations.

Input working hours by selecting start and end times for each day.

Add multiple time slots using the “Add more timings” option.

2. Mark Days Off:

Select specific dates as days off using the Days off section.

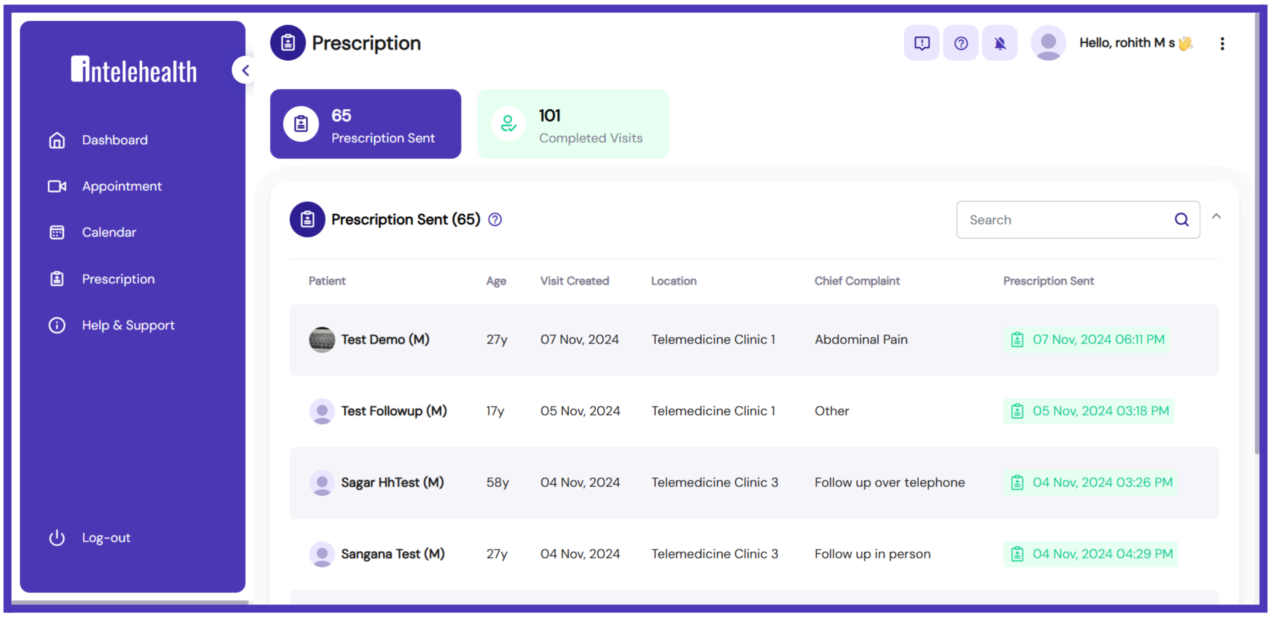
Ensure these dates are excluded from your working schedule to avoid appointment conflicts.

3. Save and Update:

After entering all details, click Save to apply changes.

Updates are immediately reflected and accessible to patients and clinic staff.

4.0 Prescription Management



The Prescription Management module provides an intuitive interface for doctors to create, view, and manage patient prescriptions seamlessly. This section outlines the functionality available within the Prescription Sent screen.

Key Features

Quick overview of all sent prescriptions.
Patient-centric view with details like age, visit date, and chief complaints.
Search functionality to locate specific prescriptions efficiently.

Steps to View Sent Prescriptions

Navigate to the Prescription tab on the left sidebar.

The Prescription Sent screen displays:

a) Patient Name: View the names of patients for whom prescriptions have been sent.

b) Age: See the age of the patient.

c) Visit Created: Shows the date the patient visit was created.

d) Location: Indicates the clinic where the consultation occurred.

e) Chief Complaint: Displays the primary issue reported during the visit.

f) Prescription Sent: Timestamp indicating when the prescription was issued.

Use the Search Bar at the top to find specific prescriptions by:

a) Patient Name
b) Location
c) Chief Complaint

Review details and take further actions if needed.

4.1 Creating Prescriptions

This section guides users through the process of creating a prescription for a patient during or after a consultation.

Steps to Create a Prescription

1. Access the Patient's Visit:

Navigate to the Appointments, In-progress Visits, or Completed Visits section, and select the relevant patient visit.

2. Click on "Create Prescription":

Locate the "Create Prescription" button within the patient’s visit details screen and click it to open the prescription form.

3. Fill in Prescription Details:

a) Patient Information: Confirm the patient’s name, age, and visit details.

b) Diagnosis: Add the diagnosis or chief complaint for the visit.

c) Medication:

Search and select the prescribed medicines from the available list or manually input medication details. Specify dosage, frequency, duration, and special instructions if required.

d) Additional Notes:

Add any supplementary notes or advice for the patient.

e) Review and Save:

Verify the prescription details for accuracy. Click on the Save or Send Prescription button to issue the prescription to the patient.

4.2 Editing and Reviewing Prescriptions

This section explains how to review and make changes to an existing prescription if necessary.

Steps to Edit or Review Prescriptions

1. Access the Prescription:

Navigate to the Prescription Sent section from the left sidebar.

Locate the prescription you want to review or edit by using the Search Bar or scrolling through the list.

2. Open the Prescription:

Click on the patient's name or the prescription entry to open the prescription details.

3. Edit the Prescription:

Click on the Edit button (if available) to modify the prescription.

Update the necessary fields, such as medication, dosage, or additional notes.

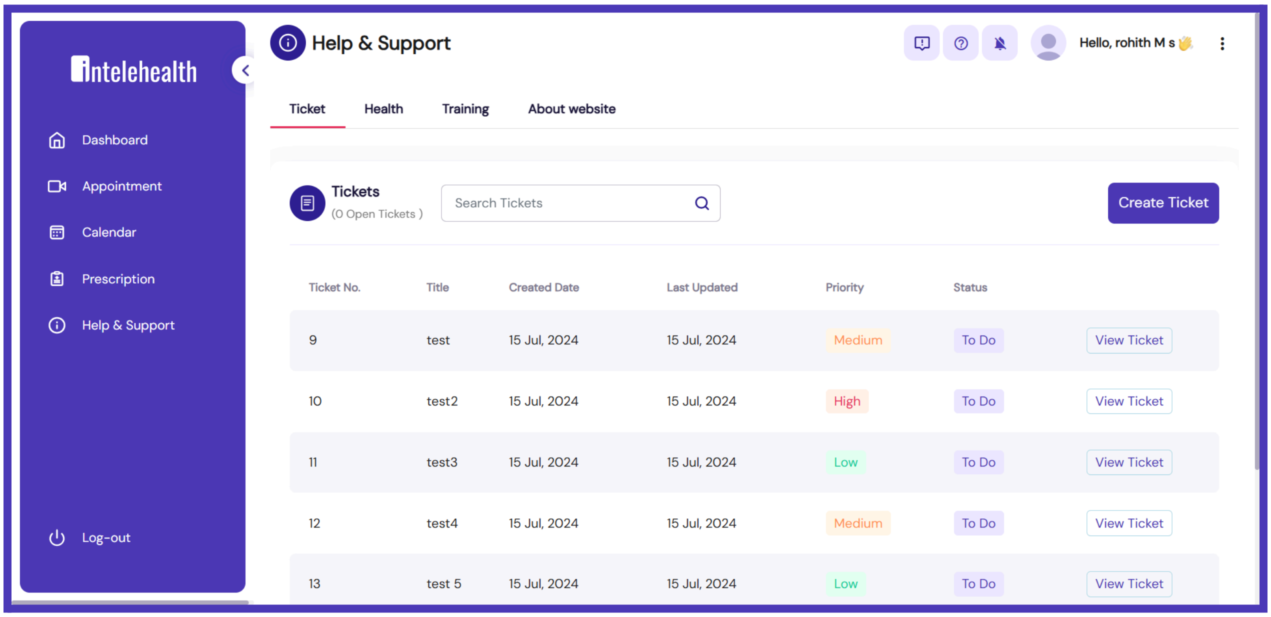
4. Review Changes:

Carefully review all updates to ensure the prescription is accurate.

5. Save Changes:

Once satisfied with the updates, click Save or Update Prescription to finalize the changes.

5.0 Help & Support Module



The Help & Support module is designed to provide users with a streamlined process for managing support tickets, accessing health resources, and engaging with training materials.

1. Managing Support Tickets

The Support Ticket system allows users to report issues, ask questions, and track the progress of their inquiries.

Key Features:

a) Ticket List View:

Displays all tickets, including details such as Ticket Number, Title, Created Date, Last Updated, Priority, and Status. Users can filter or search for tickets using the Search Tickets field.

b) Priority Levels:

Tickets are categorized by priority: High, Medium, or Low.

c) Ticket Status:

Tickets are labeled with statuses such as To Do, In Progress, or Completed for easy tracking.

2. Steps to Create a Ticket:

a) Click on the Create Ticket button located in the top-right corner.

b) Fill in the required fields:

Title: Provide a brief description of the issue or request.
Description: Elaborate on the details of the issue.
Priority: Select the priority level.

Click Submit to create the ticket.

3. Viewing and Updating Tickets:

Locate the ticket in the list using the Search or Filter options. Click View Ticket to open the ticket details. Update the ticket status or add additional comments as needed.

4. Health Resources

Access a range of health-related resources and materials to support patient care.

Key Features:

Navigate to the Health tab to explore health content. Materials include guidelines, case studies, and other essential resources.

5. Training Materials

The Training tab offers comprehensive tutorials and documentation to guide users in navigating the platform effectively.

Key Features:

Access step-by-step guides and videos. Learn about new features and best practices for using the application.

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